

Date	Issue	Action/Decision	Responsibility	Status	Notes
06.09.21	Beeches/Forest or Pines inputting of scores System wont accept Beeches first	SO to contact England Golf to discuss a solution SO to forward correspondence to ST form England Golf ST to ask for direction from LGU JG to confirm to ST that issue has been resolved ST to contact EG to resolve MP to look at not using Beeches first for comps moving forward	SO/ST/JG/MP	Ongoing	04.10.21 SO confirmed England Golf not willing/able to resolve ST to follow up with LGU 01.11.21 ST made contact with LGU awaiting feedback 20.12.21 Additional info provided to the LGU, awaiting a response 07.02.22 Ongoing, no response from LGU 07.03.22 Ongoing 04.04.22 Ongoing 03.05.22 Issue appears to now be resolved 30.05.22 Ladies confirmed ok. Ongoing 05.07.22 Issue not resolved 08.08.22 Ongoing 05.09.22 Ongoing 05.10.22 ST emailed EG. Awaiting a reply 1.11.22 Email received from EG. ST to advise relevant manager
04.10.21	Competition Boards	Agreed to look at a better arrangement to mirror other clubs PD to source a proof for approval and confirm cost etc available PD to produce final draft to KP for circulation to Committee KC/JC to circ pics from Gainsborough to Committee MH to facilitate moving trophies to office area Agreed revised design of boards (24 individual boards) to accommodate electrical switches etc. with polished acrylic edges, black writing on frosted perspex PD to obtain revised quotes for agreed design Agreed to move on original design Agreed needs to have capacity to accommodate 10 years of entries KC/PD to progress JC to email PD ref spelling mistakes KC/JC to visit company to ensure accuracy etc Agreed competitions no longer played would be removed from boards Agreed ladies medal winners board would be retained (silver/bronze and Admiral Cup to not to be included) Capacity for new competitions to be accommodated Agreed no board for Past Captains JC to confirm costs JC/KC delegated responsibility to action (up to 20% of original quote) Agreed cost of £600 for engraving would be paid from Club funds Agreed arrangement for headings given long titles on some trophies inc abbreviation where appropriate KC/JC given autonomy to decide accordingly Agreed change of colour for headings KC to explore Agreed £80 per board (£2300 + additional board for D Middleton Trophy) Agreed to pay 50% deposit Agreed £50-£60 per year to update	PD/KB/KC/JC/MH	Ongoing	01.11.21 Ongoing 20.12.21 Proof circulated to Committee 07.02.22 Final design to be circulated to Committee members following further research into other clubs approach 07.03.22 MP advised a refurbishment of Pines Bar due as a result existing cabinets/trophies would require moving - ongoing 04.04.22 Ongoing 03.05.22 Discussed alternate idea put forward by PD Design submitted by PD to KC 30.05.22 Ongoing 05.07.22 Ongoing 08.08.22 PD awaiting proofs 05.09.22 Ongoing 05.10.22 Ongoing 01.11.22 Ongoing
20.12.21	Trophies	MH to correct spelling mistakes noted on 2 trophies 4 medals requested, MH to source MH to ask this years winners if they would like a medal Agreed to review costs and obtain alternate quotes next year Agreed to add a men's stableford in Oct/Nov (D Middleton Memorial) as a Board Comp JC to add to the Board SO to advise GS Agreed to drop the Cooks Cup SO confirmed with GS to inaugurate the D Middleton Trophy	MH/JG/SO/JC/KC	Ongoing	07.02.22 Ongoing. Monthly medals sourced and delivered 07.03.22 Ongoing 04.04.22 Ongoing 03.05.22 Ongoing 30.05.22 Ongoing 05.07.22 Ongoing 08.08.22 Ongoing 05.09.22 Ongoing 05.10.22 Ongoing 01.11.22 Ongoing
07.02.22	Reduction in member benefits	AW to provide details for Secretaries at other courses to ST	AW	Ongoing	07.02.22 AW confirmed the decision to reduce discounts from 20% to 10% was a corporate decision. It was noted no communication to this effect had been received from DTBH which was disappointing. The Committee noted the DTBH web site still advertised a 20% discount AW asked to provide contact details of Secretaries from other courses in the group with a view to exploring a collective grievance 07.03.22 Ongoing 04.04.22 Ongoing 30.05.22 Ongoing 05.07.22 Ongoing 08.08.22 Ongoing 05.09.22 Ongoing 05.10.22 Ongoing 01.11.22 Ongoing
07.02.22	Junior Organiser	ST to consider/approach potential members to undertake the role CM to approach potential candidate JC to discuss with JG ref a potential candidate JG to email members for nominee/interest ST to send draft email to JG for inclusion in email JK appointed at AGM JK to discuss advising members of junior membership arrangements and contacting local schools MP to consider forward tees and funding from EG JK to undertake Safeguarding course	ST/CM/JG/JK/MP	Ongoing	07.03.22 Ongoing 04.04.22 Ongoing 03.05.22 CM not able to recruit anyone 30.05.22 Potential candidate (John Gregson) nominated. Ongoing 05.07.22 JG not able to undertake role. Further consideration required 08.08.22 Ongoing 05.09.22 Ongoing 05.10.22 Ongoing
07.02.22	Winter Mats	PD to explore to possibility of having fixed winter mats with the General Manager	PD	Ongoing	07.03.22 Ongoing 04.04.22 Ongoing 03.05.22 Ongoing 30.05.22 Ongoing 08.08.22 Ongoing 05.09.22 Ongoing 05.10.22 Ongoing 01.11.22 Now included in capital programme. Ongoing

30.05.22	Lady/Junior Membership	ST drafting action plan for approval AW following up recruitment of a teaching pro and simulator	ST/AW	Ongoing	05.07.22 Ongoing 08.08.22 MP looking at the provision of a outside structure in capital programme next year 05.09.22 Capital expenditure to be included in next years budget Change to contract for teaching pro made and included in budget 05.10.22 Ongoing 01.11.22 Ongoing
08.08.22	Hole in One Bottles for Members	KC to procure bottles and leave in Pro Shop Member to replace if used JG to email members KC to confirm with PD if payment already made	SO/JG	Ongoing	05.09.22 Ongoing 05.10.22 Ongoing 01.11.22 Ongoing
08.08.22	Poor attendance in Club Competitions	To be raised at the AGM ST to add to agenda	ST	Complete	Concern that competitions are not currently well supported 05.09.22 Ongoing 05.10.22 Ongoing
08.08.22	HDID Score Entry	JG to look at entering scores on the app while playing	JG	Ongoing	05.09.22 Ongoing 05.10.22 Ongoing 01.11.22 Ongoing
08.08.22	Social Events	JC to look at potential social events in autumn/winter Agreed 1st Nov Quiz MP to add to newsletter JC to post on Facebook JG to email members ST to advise at AGM Agreed min 25 required to be confirmed 7 days prior to event Agreed 2nd Dec for Christmas event JC to advertise on Facebook Agreed email would be primary method of communication with members Agreed joint AGM/Presentation Evening next year JC to confirm room availability for all upcoming events	JC/ST/JG	Ongoing	05.09.22 Ongoing 05.10.22 Ongoing
05.09.22	AGM	Agreed the following to be included: Raise of handicaps for men's competitions following trial in 5 competitions last year JG to provide data ST to include on Agenda Agreed Broach/Jacket to be presented at Captains Drive Out/In ST/JG to look at communications to members	ST/JG	Complete	05.10.22 Ongoing
05.09.22	Competitions	MP to look at Saturday tee times for Middleton Clutch Agreed the Millennium Cup would be played next year (2023) Agreed payment for Opens would be at the Pro Shop and vouchers to be issued on the day MP to action Staff vs Members competition to be held on 23rd Sept JC to pick a team Agreed appropriate winter competitions (stablefords) would be qualifiers JG to action	MP/JC/JG	Complete	05.10.22 Ongoing
05.10.22	Local League	Agreed JC to explore the possibility of a local league with adjacent clubs	JC	Ongoing	01.11.22 Ongoing
05.10.22	Team Shirts	JC/MC to confirm costing for team shirts	JC/MC	Complete	
05.10.22	Presentation evening arrangements	Agreed to JG to email all winners ahead of presentation evening SO to confirm ladies winners with JG KC/JC to look at a new date Agreed food to be provided JC to arrange with PD	JG/SO	Complete	01.11.22 Ongoing
05.10.22	Safeguarding	Agreed to include Safeguarding as a standard agenda item	ST	Complete	
01.11.22	Euro Tech Golf	MP to explore use of software bought corporately (Golf Genius) ST to email Euro Tech Golf in New Year	MP/ST		
01.11.22	England Golf Nominations	All to consider nominations	All		
01.11.22	Winter Open	Christmas Open to be arranged by DTbH/Q Hotels (Cost circa £20) in Dec			
01.11.22	Winter Membership	Winter membership being offered by DTbH/Q Hotels £180 until the end of March No access to comps/discount Not accessible if a previous member or accessed winter offer in last 3 years			
01.11.22	Quiz Night	Agreed to run in Jan JC to arrange	JC		
01.11.22	Next Committee Meeting	Agreed date of next meeting 12th Dec MP to look at room arrangements	MP		